



**Finance & Administration**  
*Procurement*

**Invitation to Join the LSU Supplier Community**

Louisiana State University (LSU) cordially invites your company to join our community by completing the online Supplier Registration Application.

We kindly request you to visit our Suppliers webpage to access comprehensive information regarding doing business with LSU, along with detailed instructions to assist with the completion of the application.

<https://www.lsu.edu/ofa/procurement/suppliers/index.php>

Upon submission of the completed form, the application will be electronically transmitted to the LSU Supplier Administrator. Subsequently, two system-generated emails will be sent to the supplier contact to (1) confirm receipt of the application and (2) notify approval or denial of the application.

The standard processing time for supplier setup is 3-5 business days.

For any inquiries related to supplier registration, please contact the LSU Supplier Help Desk at: [suppliers@lsu.edu](mailto:suppliers@lsu.edu).

Thank you for your attention to this matter.